



## Ridgeway Primary School and Nursery

# Charging and Remissions Policy

Version 1

Status:	Statutory
Source:	Existing policy
Last reviewed by:	Suzanne Kelly
Date of review:	16/10/2022
Agreed by:	Resources
Date agreed:	10/2022
Frequency of review:	(determined by governing body) 3 years
Date for next review:	Nov 2025

Revision date	Page no	Significant changes made
11/11/2015	3	Child Tax Credit amount updated to increase from £15,575 to £16,190 for year 2015-16
16/10/2018	3	Updates to the remissions
10/2022	3	Updates to the remissions

The Governing Body recognises the valuable contribution that the wide range of additional activities, including clubs and trips, can make towards a pupil's education.

The Governing Body aims to promote and provide such activities as part of a broad and balanced curriculum for the pupils of the school, and as additional optional activities.

## **Charging**

The Governing Body will make a charge for each pupil for activities organised by the school in the following circumstances:

- any materials, books, instruments, or equipment, where the child's parent wishes him to own them;
- teaching either an individual pupil or groups of any appropriate size (provided that the size of the group is based on sound pedagogical principles) to play a musical instrument.
- education provided outside of school time that is not:
  - a) part of the National Curriculum;
  - b) part of religious education.
- board and lodging for a pupil on a residential visit.

At their discretion a charge may be made for replacement of any item of school property that is lost or damaged.

The Governing Body may, from time to time, amend the categories of activities for which a charge may be made.

## **Voluntary Contributions**

No child will be excluded from an activity simply because his or her parents are unwilling or unable to pay. If insufficient voluntary contributions are raised to fund a visit, then it will be cancelled.

## **Remissions**

- income support
- Universal Credit if you apply on or after 1 April 2018 your household earned income must be less than £7,400 a year (after tax and not including any benefits you get)
- income-based jobseeker's allowance
- income-related Employment and Support Allowance

- Working Tax Credit run-on - paid for 4 weeks after you stop qualifying for Working Tax Credit
- support under part VI of the Immigration and Asylum Act 1999
- child tax credit, and have an annual income that does not exceed £16,190 as assessed by Her Majesty's Revenue and Customs. **(If you receive working tax credit as well as child tax credit you will not be entitled to free school meals).**
- the guarantee element of state pension credit

## **Covid-19 annex to the Charing and remissions policy**

### Trips / Visits and Workshops

- School is following DFE guidance in relation to the cancellation of trip and visits. Parents / carers will be refunded via Parent Pay for any payments made if the trips or visit has to be cancelled. The SBM will liaise with the venues / providers in regards to payments already made or payments owing because of cancellations
- All workshops involving external providers will be cancelled to minimise the number of visitors to school, refunds will be given to those who have already paid

### External clubs

- Clubs who have made payments for the hiring of school premises will be reimbursed or given the opportunity to put any money made towards future lets.