

Ridgeway Primary School
SEND School Information Report
(Reviewed September 2025)

Ridgeway Primary School is an inclusive school, where children thrive as a result of their needs being met through our creative, well-differentiated and, where appropriate, personalised curriculum. We believe that **all** teachers are teachers of special educational needs and that **all** children are entitled to an education that enables them to achieve their full potential.

We aim to enable children to develop, learn, participate and achieve the best possible outcomes from their starting points. For the majority of children, their individual needs can be met through high-quality teaching and inclusive classroom practice. Some children will require educational provision that is additional to, or different from, this; this is special educational provision under Section 21 of the Children and Families Act 2014. We are committed to ensuring that such provision is made for every pupil who has special educational needs and disabilities (SEND).

"Leaders ensure that the support for pupils with special educational needs and/or disabilities (SEND) is central to the ethos of the school. They identify the needs of pupils accurately. Staff support pupils with SEND skilfully to access the curriculum. The school makes sure that staff understand pupils' individual needs. Staff use this information to enable pupils with SEND to achieve well through appropriate adaptations and support."

"The school places significant focus on pupils' wider development. The curriculum, including personal, social and health education, is well planned. Staff help pupils to understand how to manage their feelings. The school develops pupils' understanding about the importance of tolerance, equality and fairness. Pupils gain age-appropriate knowledge about healthy relationships. They enjoy the range of extra-curricular opportunities available to them."

"Staff support any pupils that struggle, so that they can catch up quickly."

(Ofsted March 2024)

What are Special Educational Needs and/or Disabilities (SEND)?

A child or young person has SEND if they have a learning difficulty or disability which calls for special educational provision to be made for them.

A child of compulsory school age or a young person has a learning difficulty or disability if they have a:

1. Significantly greater difficulty in learning than the majority of others of the same age, or
2. Disability which prevents or hinders them from making use of facilities of a kind generally provided for others of the same age in mainstream schools or mainstream post-16 institutions.

For children aged two or above, special educational provision is educational or training provision that is additional to or different from that made generally for other children or young people of the same age by mainstream schools, maintained nursery schools, mainstream post-16 institutions or by relevant early years providers.

Please see the DfE SEND Code of Practice (2015) for further information.

What kind of SEND does Ridgeway support?

Ridgeway supports children with a range of different special education needs in the following areas:

- Communication and Interaction;
- Cognition and Learning;
- Social, Emotional and Mental Health Difficulties;
- Sensory and/or Physical Needs.

We also support children to develop their independence and life skills.

Area of Need	Definition	Examples
Communication and Interaction	Children and young people with speech, language and communication needs (SLCN) have difficulty in communicating with others. This may be because they have difficulty saying what they want to (expressive language), understanding what is being said to them (receptive language) or they do not understand or use social rules of communication.	• SLCN, including: ○ Speech sounds development ○ Attention and listening ○ Use of language ○ Social communication • Developmental Language Disorder (DLD) • Autism Spectrum Disorder (ASD)
Cognition and Learning	Support for learning difficulties may be required when children and young people learn at a slower pace than their peers, even with appropriate differentiation.	• Moderate Learning Difficulties (MLD) • Severe Learning Difficulties (SLD) • Specific Learning Difficulties (SpLD), including: ○ Dyslexia ○ Dyscalculia ○ Developmental Coordination Disorder (DCD) / dyspraxia
Social, Emotional and Mental Health Difficulties	Children and young people may experience a wide range of social, emotional and mental health difficulties. These may include becoming withdrawn or isolated, as well as displaying challenging or disturbing behaviour.	• Mental Health Difficulties, including: ○ Anxiety ○ Depression ○ Self-harming ○ Eating disorders • Attention Deficit Disorder (ADD) • Attention Deficit Hyperactive Disorder (ADHD) • Attachment Disorder (AD) • Autism Spectrum Disorder (ASD)
Sensory and/or Physical Needs	Some children and young people require special educational provision because they have a disability which prevents or hinders them from making use of the educational facilities generally provided. Many children and young people will require specialist support and/or equipment to access their learning.	• Sensory sensitivities • Fine or gross motor skills difficulties • Vision Impairment (VI) • Hearing Impairment (HI) • Physical Disability (PD) • Developmental Coordination Disorder (DCD) / dyspraxia

How does Ridgeway know about and identify whether a child has SEND?

A concern about a child's development may be raised by a family member, a member of staff, the child themselves or an external agency. This could be where a child has a difficulty that is impacting on their ability to make expected progress academically, socially, behaviourally, physically or emotionally. The class teacher, Special Educational Needs Co-ordinator (SENCO), Nurture leader and external professionals use a variety of assessments to identify a range of needs.

What support is available for children who have SEND?

We strongly believe that children with special educational needs are best supported in the classroom, with their class teacher providing quality-first teaching, differentiated to meet individual needs. Some children will also require additional individual or group support, which may be carried out by class teachers, teaching assistants, counsellors or therapists.

Please see our 'Ridgeway Offer' for further detail about the wide range of strategies and interventions which we provide at Ridgeway.

Who do I contact about my child if I have concerns regarding their educational needs, and what are their responsibilities?

If you have any concerns about your child, you should first talk with the class teacher. Depending on the outcome of these discussions, a meeting may be arranged with the school's SENCO or other member of the School Leadership Team (SLT) or Inclusion Team.

The Inclusion Team comprises the SENCO (Sarah Jackson), Assistant Head Teacher and Designated Teacher for Looked After Children (Kayley Dunn), Ridgeway Nurture team leader (Chris Avery) and SEND Governor (Suzannah Flanagan).

The SENCO can be contacted via Weduc message to Ridgeway Office.

The class teacher is responsible for:

- Planning and delivering a challenging and differentiated curriculum to respond to the strengths and needs of all pupils;
- Monitoring the progress of each child, using Assessment for Learning (AfL);
- Identifying, planning and delivering any additional support required to aid progress;
- Devising and reviewing additional support plans (ASPs) which prioritise and focus on the next steps required for each child to improve in their learning and make progress;
- Ensuring that families are kept informed about their child's needs and progress, and advising them on how best to support their child at home;
- Communicating with the Inclusion Team and other staff involved in supporting a child, to ensure that all relevant staff members are aware of the child's needs.

The SENCO is responsible for:

- The strategic development of SEND provision within the school, along with the Headship Team and governing body;
- The operation of the Special Educational Needs Policy and the co-ordination of specific provision to support individual children with SEND;
- Liaising with teaching staff to monitor pupil progress and to plan further interventions where progress is slower than expected;
- Making regular contact with a wide range of external agencies to seek more specialised advice, and ensuring the implementation of external care plans;
- Attending local SENCO briefings and cluster groups, to share good practice and keep up to date with current, local and national initiatives and policy.

Our co-head teachers are Rebecca Shelley and Suzanne Kelly and they are responsible for:

- The day-to-day management of all aspects of the school, including the provision made for pupils with SEND.

Our SEND Governor is responsible for:

- Supporting the SENCO to evaluate and develop quality and impact of provision for pupils with SEND across the school (meeting at least termly);
- Ensuring that updates on the quality and impact of SEN provision are regular items on the Governing Body's cycle of meetings.

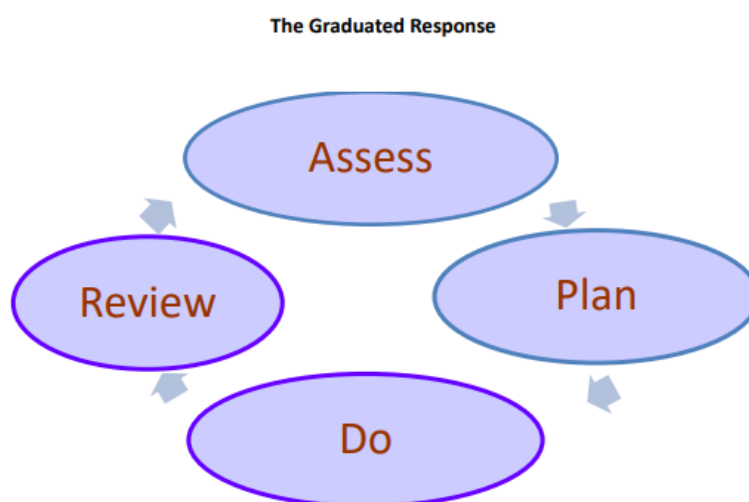
How do I find out how well my child is doing?

At Ridgeway, we believe that it is essential to include family and pupil views when discussing how we are supporting a child in school, and families will be actively involved in identifying needs and making decisions about provision. Ridgeway has an open-door policy, where we support active lines of communication between families and staff.

Parent consultations are held in November and March, where you can discuss your child's progress. You will also receive a written report about your child towards the end of the summer term. If your child has an Additional Support Plan (ASP) in place, you will be invited to meet once a term with your child's class teacher to review their progress (see below). Some children may have a home-school contact book, so that information can be regularly shared between you and the child's class teacher. If any other issues arise throughout the year, then families are encouraged to contact their child's class teacher, via the school office.

How is my child's progress assessed, monitored and tracked?

Once a child is identified as having an additional need, then a graduated approach to support is taken. A range of strategies and provision will be planned, implemented, then reviewed; this follows the 'Assess, Plan, Do, Review' cycle of support:



If more targeted support is needed, then the class teacher may decide, in consultation with families and the SENCO, to write an Additional Support Plan (ASP). This will be reviewed in a termly 20-minute meeting between the child's class teacher and families. We currently hold these meetings in September, January and May.

Staff assess children's academic learning using our Assessment for Learning (AfL) approach in class, and then formally assess their progress against the curriculum at the end of each academic year.

In addition to this, the SENCO may carry out further observations in class and standardised assessments, such as: phonics assessments and reading tests.

For children with communication and language difficulties, we follow advice from Croydon's Speech and Language Therapy (SLT) service, and can carry out screeners in: oracy, receptive language skills, speech sounds, attention and listening, and phonological awareness.

When monitoring children's emotional development, staff will observe children's behaviours in school and have discussions with the child and/or families. We value support and a close relationship with families where there are concerns. We may also use more formal tools, such as a Boxall Profile or Strengths and Difficulties Questionnaire (SDQ) to assess areas of need. For children with sensory sensitivities, we use the Sensory Profile to assess particular areas of difficulty.

The SENCO works closely with class teachers throughout the year to discuss children's progress and offer advice/guidance on how to support them.

The additional needs of most of the pupils with SEND at Ridgeway will be met by interventions and resources from the school. In a few cases, the pupils with the most significant needs may require a more comprehensive and individualised package of support to help them achieve their outcomes and remove barriers to learning.

The SENCO works in conjunction with a range of different agencies, which advise on the needs and development of children in our school.

Which external agencies can Ridgeway access?

- Speech and Language Therapy (SLT)
- Occupational Therapy (OT)
- Physiotherapy
- Educational Psychology (EP)
- School Nursing Team
- Community Paediatricians
- Child and Adolescent Mental Health Service (CAMHS)
- Social Care
- Early Help
- Outreach by specialist educational settings (including behaviour support)
- Croydon Sensory Support Service (CSSS) to support pupils with hearing / visual impairment
- Croydon SEN Team
- Child Protection Advisors

How can referrals be made to external services?

Any referrals to external agencies will only be made with the family's consent.

Agency	Description of support / referral process
Croydon SEN Team	Children with Education, Health and Care plans (EHCPs) are each allocated an SEN co-ordinator who is responsible for updating their plan and ensuring that the child's needs are being met.
Educational Psychology (EP) service, Croydon	We have a designated EP allocated to Ridgeway. They are able to carry out a range of services, including assessments, observations and consultations. The EP is available for statutory and traded work: • <u>Statutory sessions:</u> Croydon will allocate some EP time for assessing and advising on children with EHCPs. • <u>Traded sessions:</u> Ridgeway purchases a number of EP sessions per year. The SENCO, following discussion with class teachers and families, will

	decide when to refer a child to the EP service. This is usually when we feel that further professional advice and assessment is needed in order to support the child to make progress.
Speech and Language Therapy (SLT) service , Croydon NHS	Following a speech and language referral -the NHS would provide recommendations on how a child could be supported further both at school and at home. This would then be followed up by school staff. Families of children in Nursery can access support directly by calling the local SLT clinic, or attending 'Chatterbox' sessions at local children's centres. School staff can follow any individual SLT care plan, but children are reviewed in clinic rather than in the school setting.
Community Paediatrician, Croydon	If we have any concerns about a child's development, a referral can be made to the community paediatrician. This can be done by the child's GP or school, and is typically for children up to the age of 5.
Child and Adolescent Mental Health Service (CAMHS), Croydon	If we have any concerns about a child's mental health or would like to explore whether a child may have ASD or ADHD, then a referral can be made to Croydon CAMHS. This can be done by the child's GP or school, and is typically for children over the age of 5.
Croydon Sensory Support Service – Hearing Impairment (HI) Visual Impairment (VI)	Children are usually referred to the service by a medical professional. The service then works closely with the school to monitor the child's progress and provide support. The frequency of visits will be determined by the service, depending on the child's level of need. The specialist teachers/TAs can support with: • Carrying out environmental audits (e.g. to check acoustics) to ensure that the child can access the classroom and wider school environment. Adaptations to the school building may be required. • Writing individual Access Care Plans for staff to follow in school, advising on what adaptations are needed for the individual child (e.g. enlarged font, specific technology). • Providing training for staff to develop inclusive practice.
Occupational Therapy (OT) service	If we have any concerns about a child's motor skills or sensory needs, then we can make a referral to the OT service for further assessment and advice.
Physiotherapy service	Children are usually referred to the service by a medical professional.

How does Ridgeway record a child identified with SEND?

The SENCO keeps a SEND Register which is a list of all children who have been identified with special educational needs; families will be notified if their child is on this list. Children whose individual support is additional to usual classroom differentiation may also have their needs recorded and monitored through an Additional Support Plan (ASP). The SENCO keeps an overview of the provision across the whole school through provision mapping, and monitors the progress that each child makes.

How skilled are staff in supporting the needs of children with SEND?

There is an ongoing programme of training and support in place to ensure that teachers and support staff have the understanding and skills to differentiate and plan learning for the pupils with a range

of SEND within everyday teaching. Some of our staff members also have more specialist skills to support and deliver interventions for pupils with more complex needs.

Induction arrangements are in place for new staff so that they are familiar with the school's approach to supporting children with SEND. External agencies also provide ongoing training and advice for staff, to ensure that any care plans are being delivered effectively.

The SENCO is an active member of the local SENCO cluster network.

What support is available for children's emotional development, mental health and well-being?

At Ridgeway, we place a strong emphasis on supporting children's well-being. Our Ridgeway Nurture team works across the school, and offers a range of support to our whole school community.

Staff at Ridgeway work with a range of different agencies, which advise on the needs and development of children in our school.

How will my child be included in activities outside the classroom, including school trips, school productions and extracurricular clubs?

We always aim to ensure that all children and families with SEND feel that they are valued members of our school community. Activities and school trips are available to all children; risk assessments are carried out and procedures are put in place to enable all children to participate. If it is deemed that an intensive level of 1:1 support is required, a family member may be asked to accompany their child during the activity. If you have any questions about how activities may need to be adapted to support your child, then please contact your child's class teacher.

What measures are put in place to prevent bullying?

We recognise that pupils with SEND are vulnerable to bullying, and the impact that bullying can have on emotional health and well-being. All pupils, including those with SEND, are encouraged to share any concerns with a trusted adult, including members of the headship team. Through careful monitoring of bullying incidents and regular review of anti-bullying practices within the school community, we ensure our effectiveness in reducing and responding to bullying. Please read our school's Behaviour Policy for further information.

How do you support children with medical needs?

Ridgeway works closely with medical professionals and families to meet the medical needs identified and being supported through a care plan. We will liaise with medical professionals and families to ensure that the appropriate support is in place. Please read our Medical Needs Policy for further information.

How accessible is the school environment for children or adults with physical needs?

The current facilities available include:

- Ramps into school to make the building accessible to all;
- Two toilets adapted for disabled users;
- Wide doors in all parts of the building;
- Lift access in the entrance;
- Sound system in the hall;
- Edges of steps etc. painted so that they are more visible for children with visual impairment.

Please see our 'Accessibility Plan' for further detail about how we are continuing to adapt our school environment to ensure access for all. As a school we are happy to discuss individual access

requirements, so please contact the SENCO, Sarah Jackson, via the school office for further information.

Where can I find out more information about how you support children with SEND at Ridgeway?

Please see our SEND Policy for further information.

How can I support my child at home?

You can speak to your child's class teacher for advice about what you can do to support your child at home.

How will you prepare and support my child during the transition to the next class or a new school?

Some children with SEND can become particularly anxious about transition, so we aim to make this process as smooth as possible.

When your child is starting at Ridgeway, we may:

- Hold additional meetings or home visits with you and your child to talk about their needs and answer any questions you might have about our school;
- Arrange visits to our school so that your child gets to see it before they start;
- Meet/talk with staff at your child's previous school or setting, and ensure that relevant documents/information have been shared with your child's class teacher and teaching assistants;
- Provide your child with a transition book with photographs of key staff and areas around our school;

When your child is moving to a new year group, we may:

- Arrange additional visits to meet their new teacher and to see their new classroom and other areas of the school, at the end of the Summer term;
- Hold an additional meeting with family members, class teacher and SENCO if there are significant concerns about the transition;
- Ensure that all relevant documents/information have been shared with the new teacher and teaching assistants;
- Talk to your child to identify any worries they might have and give them a chance to ask any questions;
- Provide them with a social story to take home over the Summer holidays, with a photo of their new teacher, classroom, etc., and information about the daily routine;
- Provide additional support from Ridgeway Nurture.

When your child is moving to a new school, we may:

- Arrange additional induction days/visits to secondary schools in the Summer term of Year 6 (usually determined by the secondary school);
- Hold additional meetings with family members/teachers/SENCO/secondary school staff to plan for a more personalised transition;
- Liaise closely with secondary school staff in the Summer term of Year 6, to ensure that all information about a child's needs and additional provision is communicated in advance;
- Provide additional support from Ridgeway Nurture to discuss common concerns about moving to secondary school (e.g. moving around the school building, travelling to and from school, knowing who to seek advice/support from).

How can I find out more about the application process for secondary schools?

Croydon provides a guide to the secondary transition for children with SEND, 'Moving to Secondary School'. You can also contact Sarah Jackson (SENCO) if you have any further questions.

What further support is available in Croydon for children and families with SEND?

Croydon's Local Offer: [Croydon Local Offer](#)

SENDIASS: [Croydon SENDIASS | KIDS](#)

Who should I contact if I am not satisfied with the provision in place for my child?

Families are encouraged to share any concerns they have at the earliest possible opportunity. In the first instance, families should speak to the class teacher, with further discussions with the SENCO as required.

Where these initial attempts to resolve the issue are unsuccessful, families will be encouraged to seek advice and support from the local SEND Information, Advice and Support service (SENDIAS). This is an independent and impartial service. Families will also be encouraged to discuss concerns with other key professionals supporting their child. This might be the educational psychologist.

If issues remain unresolved, families can choose to seek the support of the local mediation and dispute resolution service. This service is commissioned by Croydon LA but operates independently. They can provide a quick and non-adversarial way of resolving disagreements.

If concerns are still unresolved, families will be asked to make a formal complaint and directed to the school Complaints Policy which can be found on the school website.

Where the complaint is directly related to decisions around an EHC plan assessment of needs or provision, this will be managed directly by the Croydon SEN team. Families will be contacted directly to receive information about the mediation services available.